



## SCHOOL COUNSELING FIELD PLACEMENT SUPERVISION AGREEMENT

School Counseling candidates are required to complete and return the fully executed Field Placement Supervision Agreement to the Office of Student Success Assistant Director before conducting any hours at the designated site.

Placement Level: \_\_Elementary \_\_Middle \_\_High \_\_Community College \_\_University \_\_Other

Candidate's Name: \_\_\_\_\_ Student ID: \_\_\_\_\_ Cell: \_\_\_\_\_

Candidate's weekly fieldwork schedule: \_\_\_\_\_

Start Date: \_\_\_\_\_ End date: \_\_\_\_\_ Anticipated number of hours to be completed: \_\_\_\_\_

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Fieldwork Site Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

Site Supervisor Name: \_\_\_\_\_

Site Supervisor Title: \_\_\_\_\_ Site Supervisor Phone: \_\_\_\_\_

Site Supervisor Email: \_\_\_\_\_ Site web URL: \_\_\_\_\_

I agree to provide on-site professional supervision for the above counseling candidate and to adhere to the University of Redlands' guidelines for On-Site Supervisors. I understand I will be compensated \$50.00 for every 100 hours of supervision.

I certify that I (initial each line):

- \_\_\_\_\_ Have the appropriate training and/or qualifications to supervise the candidate (ie. two years' work experience in counseling and one year of experience at the site; PPS credential, if applicable).
- \_\_\_\_\_ Will provide counseling candidates a minimum of one hour of individual supervision each week.
- \_\_\_\_\_ Will be on-site whenever the counseling candidate is at the site or, in rare instances, designate an appropriate individual to act as the candidate's supervisor.
- \_\_\_\_\_ Will provide formal evaluations of candidate's counseling skills and professional development twice per term (weeks 7 and 14; evaluation forms provided).

Signed: \_\_\_\_\_

Site Supervisor

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Site Administrator Name/Title

Date: \_\_\_\_\_

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**Office Use Only:**

Term:

Approved:

Denied:

By:

Date: