Student Financial Services
Telephone: (909) 748-8047
Fax: (909) 335-5399

1200 East Colton Avenue, Redlands, CA 92373-0999
Email: sfs@redlands.edu
Web site: www.redlands.edu/studentfinancialservices

College of Arts and Sciences - Undergraduate
Appeal for Additional Semester(s) of Financial Aid
2018-2019 Academic Year

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| **Last Name** | **First Name** | **M.I.** | **Redlands ID** |

Our records show that you are currently ineligible for additional financial aid due to time limits. Institutional aid is only available for four years (eight semesters) for students entering the University of Redlands as freshman. Transfer students are limited to eight semesters less the equivalent number of semesters accepted for transfer credit.

To petition for reinstatement of eligibility, please attach the four items below, sign this form, and RETURN TO STUDENT FINANCIAL SERVICES.

1. *Detailed Personal Statement:*

Attach a detailed personal statement which describes the extenuating circumstances of why you were not able to complete your degree requirements in the allotted time. This statement should include how many additional semesters of financial aid you are requesting, and when you plan to graduate. Also, if applicable, attach all relevant third-party documentation (such as doctor's letter to support medical claims).

2. *Detailed Academic Plan*

Students petitioning for an extension of the time limits should attach a detailed academic plan showing the specific courses that are required to complete the degree and the semester(s) in which these courses will be taken.

3. *Letter from Academic Advisor*

Your Detailed Academic Plan should be supported in writing by an academic advisor attesting to the feasibility of the plan to finish degree requirements.

4. *Grad Check*

Contact the Registrar's Office to formalize a graduation check. The Registrar's Office will forward your completed grad check and petition to Student Financial Services for review.

I certify that the information provided on this form and accompanying appeal documents is true and accurate to the best of my knowledge.

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| **Student Signature** | **Date** |

Office Use Only	
Office of Student Financial Services ☐ Approved ☐ Denied	Comments