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| Last Name | First Name | M.I. | Student ID |
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You were notified that you are currently ineligible for financial aid due to failure to meet Satisfactory Academic Progress. Satisfactory Academic Progress is evaluated on both qualitative and quantitative standards after the completion of each academic term. Students failing to meet satisfactory academic progress (SAP) standards are placed on warning for one term – retaining financial aid eligibility during the warning term. Failing to meet SAP during a warning term results in financial aid suspension without funding for the following term. The qualitative and quantitative measures are explained below.

Qualitative Standards: Students must maintain a minimum cumulative GPA of a C average (2.0) to retain most types of financial aid. Merit and Talent scholarships have special requirements listed at www.redlands.edu/sfs/scholarships. Johnston students who are placed on academic warning or probation are reviewed by the Johnston Registrar and are not meeting the overall Johnston equivalent GPA of 2.0.

Quantitative Standards: To ensure satisfactory progress toward the degree, students must complete (with a passing grade) 12 credits per semester (24 credits per academic year). Students packaged as less than full-time must complete a pro-rated number of credits per semester. Please note: Students completing only 24 credits per year will not complete degree requirement within the time limits noted above.

To petition for financial aid probation and reinstatement of eligibility, please attached the four items below, sign this form, and return to Student Financial Services.

1. **Detailed Personal Statement:**
Attach a detailed personal statement which describes the extenuating circumstances of why you did not meet the Satisfactory Academic Progress standards. This statement should include the steps you have taken to improve your future academic performance and when you plan to graduate. Also, if applicable, attach all relevant third-party documentation (such as doctor’s letter to support medical claims).
2. **Detailed Academic Plan**
Attach a detailed academic plan showing the specific courses that are required to complete the degree and the semester(s) in which these courses will be taken.
3. **Letter from Academic Advisor**
Your Detailed Academic Plan should be supported in writing by an academic advisor attesting to the feasibility of the plan to finish degree requirements.
4. **Grad Check**
Contact the Registrar’s Office to formalize a graduation check. The Registrar’s Office will forward your completed grad check and petition to Student Financial Services for review.

I certify that the information provided on this form and accompanying appeal documents is true and accurate to the best of my knowledge.

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| Student Signature | Date |
|-------------------|------|

| Office Use Only | |
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| Office of Student Financial Services <input type="checkbox"/> Approved <input type="checkbox"/> Denied | Comments |