



SCHOOL COUNSELING FIELD PLACEMENT SUPERVISION AGREEMENT

School Counseling candidates are required to complete and return the fully executed Field Placement Supervision Agreement to the Office of Student Success (oss@redlands.edu) before conducting any hours at the designated site.

Placement Level: Elementary Middle High Community College University Other

Candidate's Name: _____ Student ID: _____ Cell: _____

Candidate's weekly fieldwork schedule: _____

Start Date: _____ End date: _____ Anticipated number of hours to be completed: _____

Fieldwork Site Name: _____

Site Address: _____

Site Supervisor Name: _____

Site Supervisor Title: _____ Site Supervisor Phone: _____

Site Supervisor Email: _____ Site web URL: _____

I agree to provide on-site professional supervision for the above counseling candidate and to adhere to the University of Redlands' guidelines for On-Site Supervisors.

I certify that I (initial each line):

- _____ Have the appropriate training and/or qualifications to supervise the candidate (ie. two years work experience in counseling; PPS credential, if applicable).
- _____ Will provide counseling candidates a minimum of one hour of individual supervision for every fifty hours of fieldwork.
- _____ Will be on-site whenever the counseling candidate is at the site or, in rare instances, designate an appropriate individual to act as the candidate's supervisor.
- _____ Will provide formal evaluations of candidate's counseling skills and professional development every 50 hours (evaluation form provided).

Signed: _____ Date: _____
Site Supervisor

Signed: _____ Date: _____
Site Administrator Name/Title

Office Use Only:

Term: _____ Approved: _____ Denied: _____ By: _____ Date: _____