

UNIVERSITY OF REDLANDS

SCHOOL OF BUSINESS

Executive Advisory Board

Charter

Name

The name of this body shall be the School of Business Executive Advisory Board.

Mission

The mission of the Executive Advisory Board is to assist the Dean and the School leadership team in continuing quality improvement, strengthening business community outreach and service, establishing mentoring and internship opportunities, and sharing business expertise and identifying funding sources.

Officers

The officers will consist of a Chair and a Vice-Chair, selected by the Dean in consultation with the members. The Chair will preside at all meetings and in general perform all other functions appropriate to the office. The Vice-Chair will preside in the absence of the Chair and perform such other duties as the Chair may request.

Membership

Members of the Board will be individuals of stature who are willing to share their talent and expertise to build a high quality, distinctive and relevant

business education program. The Board will consist of no fewer than 7 or more than 15 members, with consideration given to diverse and inclusive business representation. Board members will be appointed to an initial three-year term. Board members may be reappointed for an additional term.

Members will be selected by the Dean in consultation with the Board's Executive Committee and the University President.

Meetings

Meetings generally will be held twice a year, in April and October, at a time and place designated by the Chair and Dean. The first organizational meeting will be held in April 2015.

Meeting dates will be provided, to the extent possible, a year in advance. Notice of each meeting with agenda and supporting materials will be sent to Board members at least 7 days in advance of the meeting.

Minutes of the meeting will be taken by a staff secretary, reviewed by the Chair, and provided to all members.

Committees

The Board may create such committees, standing and ad hoc, as it deems necessary, and designate their responsibilities. Committees may meet as called throughout the academic year.