

Undergraduate Student Checklist

Your Road Map to Degree Success.

Name:

ID:

Program:

BEFORE YOU START CLASSES

- Back to School Night/Orientation
- Register for classes
- Order books
- Make sure you have access to:
 - *My.Redlands.edu*
 - *Redlands email*
 - *Moodle*
- Apply for FAFSA and follow-up with Student Financial Services

DURING FIRST CLASS

- Schedule Initial Advising Appointment-**REQUIRED**
 - *Must be completed in first term in order to avoid hold on account*
- Complete Peregrine Assessment**REQUIRED**
 - *Must be completed in first term or you will not be able to register for next semester*

FIRST SEMESTER

- Student Check-In Appointment (*recommended*)
- Check schedule to ensure you know what you are taking next semester
- Attend a Registration Workshop during self-registration period (*recommended*)
- Ensure you have submitted official transcripts for classes in progress at previous school

THROUGHOUT PROGRAM

- Make an advising appointment with advisor to review degree progress (*recommended*)
- Attend academic workshops and events
- Attend professional development workshops and events (i.e. OCPD Events, Mentor Program, etc.)
- Study abroad planning (*recommended*)
- Pursue community service and leadership opportunities

NEARING DEGREE COMPLETION

- Required** Advisor check in for degree completion audit
- Connect w/ Office of Career and Professional Development (OCPD)
- Attend Commencement Workshop
- Apply for Commencement
- Update Contact Information in Self-Service
- Attend Commencement Mixer
- Attend Commencement



CORE CLASSES COMPLETE

- Submit Approved to Completed Elsewhere (ACE) form (*if applicable*)
 - *If non-core requirements have not been met by the time core classes are complete and want to complete classes elsewhere*

DEGREE COMPLETION

- Stay Connected
 - Complete graduate survey
 - Connect w/ Office of Career and Professional Development (OCPD)
 - Sign up for Alumni Fire
 - Participate in School of Business & Alumni Association Events

ADDITIONAL RESOURCES

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| <ul style="list-style-type: none">• Student Planning Questions• Tutoring Services• Study Abroad & Consultancy Capstone• 21st Century Purposeful Leadership Series | <ul style="list-style-type: none">• Online Advising Center• Student Success & Academic Workshops• Mentor Program/Student Leadership• Professional Development Tools and Resources |
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