

## ONLINE REGISTRATION SCHEDULE

**TO USE ONLINE REGISTRATION, STUDENTS MUST MEET WITH THEIR ADVISOR AND RECEIVE APPROVAL.**

Students will be able to register after their designated times but not before.

**ONLINE REGISTRATION FOR SPRING TERM WILL CLOSE FOR ADDS AND DROPS ON JANUARY 5, 2023 AT 8:00 a.m. ONLINE REGISTRATION WILL REOPEN FOR ADDS (WITH ADD AUTHORIZATION) AND DROPS ON JANUARY 9, 2023 AT 8:00 a.m. ONLINE REGISTRATION WILL CLOSE FOR ADDS (WITH ADD AUTHORIZATION) ON JANUARY 23, 2023 AT 5:00 p.m. ONLINE REGISTRATION FOR DROPS WILL CLOSE ON FEBRUARY 24, 2023 AT 5:00 p.m.**

### FIRST GROUP

**UNDERGRADUATES (90 or more completed credits)  
AND ALL GRADUATE STUDENTS**

**October 24 – 25** Meet with advisors to plan your courses and be approved for Registration.

**Wednesday, October 26** Online Registration opens. Students with 90 or more completed credits and all graduate students will be assigned the **times listed below** to begin their registration @ **4:00 p.m.**

### SECOND GROUP

**UNDERGRADUATES (60 – 89.9 completed credits)**

**October 31 – November 1** Meet with advisors to plan your courses and be approved for Registration.

**Wednesday, November 2** Online Registration opens. Students with 60 – 89.9 or more completed credits will be assigned the **times listed below** to begin their registration @ **4:00 p.m.**

### THIRD GROUP

**UNDERGRADUATES (30 - 59.9 completed credits)**

**November 7 – 8** Meet with advisors to plan your courses and be approved for Registration.

**Wednesday, November 9** Online Registration opens. Students with 30 – 59.9 or more completed credits will be assigned the **times listed below** to begin their registration @ **4:00 p.m.**

### FOURTH GROUP

**UNDERGRADUATES (0 - 29.9 completed credits)**

**November 14 – 15** Meet with advisors to plan your courses and be approved for Registration.

**Wednesday, November 16** Online Registration opens. Students with 0 – 29.9 or more completed credits will be assigned the **times listed below** to begin their registration @ **4:00 p.m.**

**THE DATES FOR EACH REGISTRATION GROUP ARE LISTED ABOVE. ON EACH ASSIGNED WEEK THE ORDER OF ACCESS TO REGISTRATION WILL BE:**

#### Wednesday:

Group 1 – 4:00 p.m. - Student ID's ending in **6 - 0**, Last Name **N - Z**

Group 2 – 4:30 p.m. - Student ID's ending in **6 - 0**, Last Name **A - M**

#### Thursday:

Group 1 – 4:00 p.m. - Student ID's ending in **1 - 5**, Last Name **N - Z**

Group 2 – 4:30 p.m. - Student ID's ending in **1 - 5**, Last Name **A - M**