# **University of Redlands**

## Office of the Registrar Newsletter - December 2021

#### **Registrar's Office Hours**

Monday–Friday, 8:00 a.m.–5:00 p.m. Located in the Administration Building, Room 204 A

University Closed: December 20, 2021 – January 2, 2022.

Check out our page: www.redlands.edu/registrar

Meet our team: www.redlands.edu/study/registrarsoffice/meet-our-staff/

Need assistance? Email us: <a href="mailto:registrar@redlands.edu">registrar@redlands.edu</a>

#### **Application for Graduation**

Deadline to submit is today!

The deadline to submit the Graduation Application is today at 5 p.m. If you miss the deadline, please contact us at <a href="registrar@redlands.edu">registrar@redlands.edu</a> and provide your student ID.

Need transcripts? Order them through the National Student Clearinghouse's secure and easy-to-use site: <a href="mailto:getmytranscript.com">getmytranscript.com</a>

#### **Petitions for Commencement**

Short credits for the 128 requirement or taking a May Term in 2022?

If you are short on credits and/or plan to take a May Term course, you must complete a <u>Petition to Participate in Commencement</u>. The deadline to submit the petition is December 15, 2021. Please be sure to work with your advisor on completing all parts of the Commencement petition.

### **Modications for Degree Completion**

Important for Commencement

Commencement candidates who are near completing their degree requirements can fill out a modification of degree completion, if applicable.

Students who submit this form must include an explanation of completion. Please work with your advisor to complete the form. Additional Commencement information can be found on the Commencement Checklist for Seniors.

Important dates for December 2021

 December 15 - Deadline for Petition to Participate in Commencement

Important dates for Spring Term 2022

- January 3-6 Spring 2022 New Transfer Student Advising (Virtual)
- January 7 Transfer students register for classes
- January 8 New Student Orientation
- January 10 Classes begin for Spring 2022
- January 17 Martin Luther King, Jr. Day no classes
- January 25 Final day to add classes & submit individualized study contracts

Additional term information can be found on the Academic Calendar.