



Practice Room Protocols

Practice rooms are available for student use with the following guidelines:

Every person who uses a practice room **MUST** sign in and out on the posted sign-in sheet. Information required includes name, email address, number of people present, time in, time out and a box to mark if you're teaching a CSMA lesson. This information is essential and will be utilized in case there is a positive test for COVID-19 and contact tracing needs to be done.

Before using the practice room:

- Practice rooms are for School of Music students, or non-music majors who are taking individual lessons **ONLY**. **No visitors or guests are allowed.**
- No reservation is required, and rooms are available on a first come, first serve basis.
- Rooms are available 7 days a week from 7am-11pm.
- Rooms should not be used by anyone who is experiencing symptoms of COVID-19.
- Using a disinfectant wipe, clean all 88 keys of the keyboard – do not spray the piano with disinfectant spray.
- Disinfectant spray and disinfectant wipes will be available to spray door handles, music stands, etc.

After using the practice room:

- Using a disinfectant wipe, clean all 88 keys of the keyboard – do not spray the piano with disinfectant spray.

- All four sides of every black key and the entire length of each white key needs to be cleaned.
- Wipe down the keyboard lid with a disinfectant wipe
- Wipe down the music rack with a disinfectant wipe
- Wipe down the piano bench with a disinfectant wipe
- Spray disinfectant spray on or wipe down door handles, music stands, light switches, etc.
- Spray disinfectant spray on or wipe down any other surface you've touched.
- Leave the door propped open when you leave
- Use hand sanitizer and/or wash your hands thoroughly

Additional Guidelines

- Only **one** person is allowed in the practice room at a time.
- Face masks must be worn at all times in the buildings
 - Face mask guidelines:
 - Make sure the mask covers your mouth and nose
 - Mask should fit tightly around your face
 - Wash your mask frequently and do not reuse disposable masks.
- Brass players must use an instrument bell cover. The School of Music is providing bell covers, or you can purchase one [here](#).
- Brass must use a pet training pad to empty spit valves. These will be provided and available in the hallways of Watchorn and Fine Arts. After use, dispose of the pad in a trash receptacle and wash your hands immediately.
- Brass players are highly recommended but not required to use to use a surgical mask with a slit in the front for the mouthpiece while playing. This mask should only be used for playing purposes.
- Woodwind players are highly recommended but not required to use a surgical mask with a slit in the front for the mouthpiece while playing. **Please keep the windows open at all times.** Extra care in cleaning the room after use should be done.

- Singers are **required** to use a mask while singing. Please keep the windows open at all times. Extra care in cleaning the room after use should be done.

In the event these protocols are not followed, students will not be allowed to use School of Music facilities for the remainder of the term. Additional actions may include student conduct reports, or additional disciplinary action. We are all responsible for the well-being and health of ourselves and others, so these protocols must be respected and followed at all times.

If you notice these protocols are not being followed, please notify Dr. Modica immediately at joseph_modica@redlands.edu.