

105 Seminary Road
San Anselmo, Ca 94960

CREDIT CARD AUTHORIZATION FORM

Printed Name on Credit Card:	
Organization (or Event Name):	
Date of Event(s):	
Venue Location (s):	
Billing Address:	
Phone:	
Email:	

Payment (*please check one*):

MasterCard
 VISA: _____ **Expiration Date:** _____

Security Code: _____

Credit card Guarantee for \$ _____

By signing below, I agree to allow University of Redlands, Marin Campus (UOR) to charge additional fees up to the credit card amount listed above. I understand that the credit card serves as a damage and security deposit guarantee for any breach of contract; damages, cleaning, excessive noise violations, additional last minute requests, overtime, etc for the events or lodging at the facilities listed in the executed contract. I attest that this credit card will be valid during and after my contracted timeframes. Should this card not be valid at time of event/stay, I agree to provide an additional credit card immediately and additional fees and late fees may be charged.

Signature: _____ **Date:** _____

Printed Name on Credit Card _____

NOTES:
