

Other Conditions

The Owner is responsible for assuring the approved ESA does not unduly interfere or adversely affect the routine activities of University housing or other residents. In addition, the approved ESA must not pose a threat to the health, safety, or property of anyone in the University of Redlands' community.

The care and supervision of the approved ESA is solely the responsibility of the Owner. The Owner is responsible for ensuring the safety of an approved ESA and the University community. If it is suspected an approved ESA is being neglected, mistreated, or has been abandoned, the University may contact the Animal Control Unit of the Redlands Police Department, City of Redlands. The ESA may be removed without warning if removal is warranted due to safety concerns.

- x The Owner is financially responsible for the approved ESA, including for any bodily injury or property damage caused by the approved ESA. The Owner's financial responsibility may include replacement of furniture, carpet, window, wall covering and costs of damage to other University-owned property. The Owner is expected to cover these costs at the time of repair or when moving out.
For a list of approximate costs for owning and caring for animals, please see:
https://www.aspca.org/sites/default/files/upload/images/pet_care_costs.pdf.
- x The Owner must notify Residence Life & Housing or the appropriate housing personnel (e.g. GIS students) in writing if the approved ESA is no longer needed or is no longer in residence. To replace an approved ESA, the Owner must submit a new written request to ASA for review.
- x The Owner agrees to abide by all other University policies, including all University housing policies. Any violation of this policy may result in immediate removal of the approved ESA from the University. Reported violations will be reviewed by the Office of Student Life.
- x Approved ESAs may not be left overnight in student housing without the Owner being present. Approved ESAs must be taken with the Owner if the Owner leaves campus overnight. The Owner must make proper arrangements for the removal and care of an approved ESA while the residence halls are closed for breaks. The need to care for an approved ESA is not on its own a valid reason for permission to stay on campus over a break or any other period when University housing is closed.
- x Approved ESAs must remain in a crate, cage, container, or residence room when the Owner is absent and/or when University personnel are present in the room to complete work orders.
- x Approved ESAs are not permitted to display behaviors or create noises that are deemed disruptive to others (e.g. excessive barking, growling, biting, hissing, scratching), unless said noises/behaviors are part of the needed disability service to the Owner.
- x The University may require an Owner to permanently remove an approved ESA when it is out of control and the Owner does not take action to control it, when it is not housebroken, when it poses a threat to health and safety, or when the terms of this policy are otherwise violated.
- x From time to time, the University may use pesticides, pest control devices, cleaning supplies, and other materials for the maintenance and operation of University housing. The University is not responsible/liable for harm to an approved ESA permitted to reside with an Owner in University housing. The University will make an effort to notify students in advance so that if the student feels the need to remove or otherwise protect their ESA, they may do so.
- x The Owner will provide emergency contact information for both an on campus and off campus individual should the Owner be unable to care for the ESA at any time. A current University student or University personnel (unless the University personnel are the parents/guardians of the student) are not appropriate choices for an off campus emergency contact.

- The Owner will take the approved ESA outside during fire drills and/or emergency preparedness procedures. The approved ESA must remain in the crate/cage, or on a leash, during this time.

Revocation of Approval

The University of Redlands will take appropriate measures, up to and including revocation of approval for an ESA if, among other reasons:

- The Owner knowingly violates any term of this policy;
- The approved ESA is no longer needed to assist with a disability;
- The University determines that the approved ESA is not able to meet the conditions of the ESA policy (e.g., through barking/noise or other disruptive behavior);
- The University determines that the approved ESA is a direct threat to the health, safety, or property of anyone in the University community; or
- The University of Redlands discovers that false or misleading information was provided in the Owner's application for approval of an ESA.

The University of Redlands reserves the right to make an interim accommodation while determining appropriate measures.

The requesting student may appeal revocation of approval of a previously approved ESA within ten (10) business days of the notice of revocation to the Senior Associate Dean of Student Affairs (or designee). The student must do so in writing. The Associate Dean of Student Life has ten (10) business days to provide a decision. The decision of the Associate Dean of Student Life (or designee) is final.

Guest Policy

The University's provision for ESAs applies only to currently enrolled students residing in University housing and it only applies to the Owner's room. An Owner who has an approved ESA for the Owner's residence may not take their ESA to other University rooms/residences. All other personnel or individuals (e.g. guests) are not allowed to bring animals into University residences. This includes day visitations, overnight stays, or weekend visits, even if such visits are welcome by roommates and others. Any student who takes an ESA to a different student's University residence or otherwise permits unapproved animal visits in University residences will be assessed a \$500 fine, will be referred to the Office of Community Standards and Wellness for a Code of Student Conduct violation, and will have their ESA approval revoked.

Acknowledgement

By signing below, you acknowledge that you have read the Emotional Support Animal policy, understand it, and agree to abide by its terms.

Print Owner's Name

Date

Owner's Signature (required, even if a minor)

If Owner is under 18 years old:

By signing below, you represent that you are the parent or legal guardian of the Owner, who is a minor. You acknowledge that you have read and understood the policy and that you agree to abide by its terms.

Parent/Guardian's Printed Name

Date

Parent/Guardian's Signature

Emergency Contact Information

In the event of an emergency in which I, the Owner, am unable to care for my approved ESA, the contact person stated below will be responsible for the care of my ESA (***All information is required to be completed – Please print.***):

On Campus Contact

Name: _____

Relationship to Owner: _____

Phone: _____

Email: _____

Off Campus Contact

Name: _____

Relationship to Owner: _____

Phone: _____

Email: _____

**University of Redlands Policy on Emotional Support Animals in University
Housing ESA Documentation**

Student's Name _____

Animal's Name _____ Type of Animal _____

Breed _____ Colorings/Markings _____

Age _____ Weight _____ Gender _____ Spay/Neuter ____ (yes) ____ (no)

License # (if applicable) _____ (Redlands requires renewal each year.)

_____ Vaccination verified. Date of Vaccination _____

(Rabies shot: 1st shot lasts one year; subsequent shots last 3 years.)

_____ Veterinarian check-up verified. Date of check-up: _____

Notes: