

THE ANN S. LUCAS COMMUNITY SERVICE SUMMER INTERNSHIP PROGRAM

A program for college students concerned with urban challenges and the success of children.

THE PROGRAM:

The Ann S. Lucas Community Service Summer Internship Program encourages students in higher education to pursue outreach work in urban areas during summer months. A stipend of up to \$3,000 will be awarded to students completing service at an agency serving under-served and under-represented children within any urban area in the United States.

Internships will engage students in meaningful outreach allowing them to move beyond previous knowledge and experience, yet requiring accountability. Students are encouraged to work in hands-on supervisory, managerial, tutorial, or administrative positions within non-profit agencies serving urban or inner city populations. To gain the most from summer placement experience, and in the spirit of service learning, both preparatory and reflection exercises are required of Lucas summer intern.

- *Ann S. Lucas Community Service Summer Interns may use this experience to meet the University Community Service Activity Course (CSAC) requirement.*

The Ann S. Lucas Community Service Summer Intern must complete an application form and reference process. All completed applications will be reviewed in March of each year (in conjunction with Ann S. Lucas, trustee).

APPLICATION PROCESS:

Application and reference materials must be completed and returned to the CSL office by Monday, March 27th. Please include:

- Completed application form
- An essay on student learning objectives and goals for the summer internship (attached to application form).
- A faculty reference
- A job description (provided by agency) outlining the student's responsibilities and requirements for the summer internship
- A resume

Students eligible for this program must be enrolled as full-time undergraduates at the University of Redlands.

APPLICATION FORM

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Please include with this application form: a resume, one letter of recommendation preferably from a faculty member, and all the requested statements. Submit the complete application packet to the Office of Community Service Learning.

Name _____ Class Year _____

Campus Address _____ Phone _____

Social Security Number _____ Major _____

Student Permanent Address _____

Summer Address _____ Phone _____

Have you ever applied for the Ann Lucas Summer Internship?

Name and Title of Supervisor/Contact Person _____

Organization Name _____

Organization Address _____

Phone _____

Number of Hours to be worked per week _____ Number of weeks _____

Starting and Ending Dates _____

Please state any special financial or other special circumstances which you feel the Committee should consider in reviewing this application (use a separate sheet of paper).

ESSAY

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An effective internship will engage the student in responsible and challenging actions for the common good. Applicants should engage in service that they recognize as important to the community as well as personally meaningful. **Within the content of the essay, please address the following:**

- Explain the mission of the agency and why you have selected it.
- Explain how you fit into the mission of the agency by defining how you will be accountable for your actions and whom you will be serving.
- State how this internship moves beyond your previous experience.
- List any other learning objectives you have for this internship.

Essays must be two to three pages in length, typed, double-spaced, and grammatically correct. Work carefully to submit an essay worthy of your ability!